

**DAKOTA COUNTY
ADMINISTRATION/FINANCE/POLICY COMMITTEE OF THE WHOLE**

Meeting Minutes

August 10, 2010

Administration Center, Government Center, Conference Room 3A, Hastings, Minnesota

1. **Call To Order And Roll Call.** Commissioner Nancy Schouweiler, Chair of the Administration/Finance/Policy (AFP) Committee of the Whole, called the meeting to order at 11:04 a.m. Roll was called with the following members present:

Commissioner Joseph A. Harris, District 1
Commissioner Kathleen A. Gaylord, District 2
Commissioner Thomas A. Egan, District 3
Commissioner Nancy Schouweiler, District 4
Commissioner Liz Workman, District 5
Commissioner Paul J. Krause, District 6

Others present included:

Brandt Richardson, County Administrator
Karen Schaffer, County Attorney's Office
Kelly Olson, Sr. Administrative Coordinator

2. **Audience.** Commissioner Schouweiler asked if there was anyone in the audience who wished to address the Committee of the Whole on an issue not on the agenda or to discuss an item on the consent agenda. No one appeared.
3. **Approval Of Agenda.** On a motion by Commissioner Gaylord, seconded by Commissioner Krause, the agenda was approved with the following revision:
 - Item 6.1 - Authorization To Execute Joint Powers Agreement With State Of Minnesota And City Of Burnsville For Development Of Optical Fiber Network was removed from the agenda.
4. **Introduction Of New Employees.** Office of Planning and Analysis Manager Heidi Welsch introduced Management Analyst Hoang Ton.

CONSENT AGENDA

On a motion by Commissioner Egan, seconded by Commissioner Harris, the consent agenda was unanimously approved as follows:

5. **Approval Of Minutes** of meeting held on July 13, 2010.

REGULAR AGENDA

- 6.2 **Authorization To Execute Joint Powers Agreement With State Of Minnesota And City Of Rosemount For Development Of Optical Fiber Network.** Information Technology Director Anita Scott and Information Technology Manager James Strommer and Data Networking Specialist David Asp presented this item and responded to questions regarding the optical fiber network.

On a motion by Commissioner Krause, seconded by Commissioner Egan, the following resolution was unanimously recommended to the County Board:

WHEREAS, the City of Rosemount wishes to develop the use of their optical fiber network to interconnect with Dakota County, and the State of Minnesota MNET fiber networks; and

WHEREAS, all of the parties see mutual benefit in jointly cooperating on the development and use of the existing optical fiber infrastructure; and

WHEREAS, all of the parties are governmental agencies subject to Minn. Stat. 471.59, which allows two or more governmental units to enter into an agreement to cooperatively exercise any power common to the contracting parties or any similar powers, and one of the participating government units may exercise one of its powers on behalf of the other governmental units; and

WHEREAS, the County Attorney's Office has reviewed and approved the joint powers agreement as drafted.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Administrator to execute a joint powers agreement on behalf of Dakota County for the shared use of portions of a fiber optic infrastructure (I-Net), with the City of Rosemount and the State of Minnesota, substantially as presented to the Administration/Finance/Policy Committee of the Whole on August 10, 2010, subject to approval by the County Attorney's Office as to form.

7.1 Authorization To Execute Joint Powers Agreement With City Of Burnsville For Traffic Signal Fiber Optic Interconnect Installation For County Project 42-118

On a motion by Commissioner Workman, seconded by Commissioner Krause, the following resolution was unanimously recommended to the County Board:

WHEREAS, promoting safe and efficient operation of the highway system throughout the County is the mission of the Transportation Department; and

WHEREAS, the Dakota County Transportation Department is partnering with Dakota County Information Technology Department and the City of Burnsville on County Project (CP) 42-118; and

WHEREAS, CP 42-118 is the installation of fiber optic cable along County State Aid Highway (CSAH) 42 and at fourteen traffic signals for system interconnection in Burnsville; and

WHEREAS, six out of 36 fiber optic strands will be dedicated for the use of traffic signal interconnection and operations, and the other strands will be utilized through the corridor by the IT Department for other communication needs; and

WHEREAS, Dakota County Information Technology Department is the lead on CP 42-118 and will be managing the project; and

WHEREAS, the 2010-2014 Transportation Capital Improvement Program (CIP) budget includes Safety and Management funds that can be utilized for CP 42-118; and

WHEREAS, the City of Burnsville does not have funds available for this project until 2014; and

WHEREAS, staff recommends that the County provide Burnsville's cost participation share of \$30,000 in 2010, with conditions that the City will reimburse the County in 2014; and

WHEREAS, a budget amendment is needed to transfer funds from the Transportation CIP Safety and Management Funds to CP 42-118 in the amount of \$114,000; and

WHEREAS, a joint powers agreement between Dakota County Transportation Department and the City of Burnsville is needed to define transportation related cost responsibilities associated with CP 42-118; and

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a Joint Powers Agreement with the City of Burnsville for CP 42-118 for the installation of fiber optic cable along CSAH 42, for the County providing Burnsville's cost participation in 2010 with the City reimbursing the County in 2014, and for the dedicated use of six of the 36 installed fiber strands at fourteen traffic signals for traffic signal interconnection in Burnsville, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the 2010 Transportation Capital Improvement Program is hereby amended as follows:

Expense	
CP 42-118	\$114,000
Safety & Management County Share	(84,000)
Safety & Management Burnsville Share	(30,000)
Total Expense	\$0

Revenue	
City of Burnsville	\$30,000
Safety & Management Burnsville	
Payback in 2014	(30,000)
Total Revenue	\$0

- 8.1 Direct Preparation Of Draft Cost Share Agreement Between Dakota County And Cities And Townships Of Dakota County For Purchase Of Election Equipment In 2013.** Property Taxation and Records Director Joel Beckman and Property Taxation and Records Manager Kevin Boyle presented this item.

On a motion by Commissioner Egan, seconded by Commissioner Workman, the following resolution was unanimously recommended to the County Board:

WHEREAS, in 1999 Dakota County entered into cost sharing agreements with various cities and townships for the purpose of purchasing vote tabulation equipment; and

WHEREAS, Help America Vote Act (HAVA) funding may be available in the future toward the purchase of vote tabulation and assistive voter technology; and

WHEREAS, current vote tabulation equipment is nearing the end of its useful life.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby offers to the cities and townships within Dakota County to enter into cost share agreements to split the acquisition cost of election equipment in 2013, up to 50% after reduction of the total cost by utilization of unspent HAVA funds received by Dakota County; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby directs its Property Taxation & Records Department to prepare a draft cost share agreement for this purpose and to present the agreement for consideration for authorization to execute at such time as may be appropriate.

- 9. County Administrator's Report.** The County Administrator's report included distribution of a draft schedule for the 2011 Legislative Session.
- 10. Adjournment.** On a motion by Commissioner Harris, seconded by Commissioner Workman, the meeting was adjourned at 12:10 p.m.

Respectfully submitted,

Kelly D. Olson
Senior Administrative Coordinator to the Board